

Yellow Medicine County Board Meeting Minutes
January 7, 2020

Chairman Greg Renneke called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Glen Kack, Ron Antony, Gary Johnson and John Berends also present. Also present were County Administrator Angie Steinbach, County Attorney Keith Helgeson, Finance and Administration Deputy Ashley Soine, West Central Tribune reporter Tom Cherveney and Advocate Tribune reporter Jess Gorman.

Pledge of Allegiance

Election of Chair 01-07-20-01 Commissioner Renneke called for nominations for the 2020 County Board Chair. Commissioner Antony nominated Commissioner Berends. Commissioner Renneke called for additional nominations three times and heard none. Motion by Commissioner Antony and seconded by Commissioner Johnson to close nominations and cast a unanimous ballot for Commissioner Berends for 2020 County Board Chair. Motion carried with all voting in favor.

Election of Vice-Chair 01-07-20-02 Chairman Berends called for nominations for 2020 County Vice-Chair. Commissioner Johnson nominated Commissioner Kack. Chairman Berends called for additional nominations three times and heard none. Motion by Commissioner Antony and seconded by Commissioner Renneke to close nominations and cast a unanimous ballot for Commissioner Kack for 2020 County Board Vice-Chair. Motion carried with all voting in favor.

Approve Agenda 01-07-20-03 Motion by Commissioner Antony and seconded by Commissioner Kack to approve the agenda with the following additions: add Purchase of Professional Services Agreement with Brandon Preuss to the Consent Agenda and add Hazard Mitigation Assistance Agreement to the Consent Agenda. Motion carried with all voting in favor.

2020 Organizational Business

Committee/Board/Task Force/Delegate Appointments 01-07-20-04 The Board reviewed the list of committees, task force and board assignments. Motion by Commissioner Johnson and seconded by Commissioner Kack to approve the list of committees, board, task force and delegate appointments for 2020. Motion carried with all voting in favor. A complete list of appointments is on file with the Finance & Administration Department and on the county website.

Meeting Dates and Times 01-07-20-05 Motion by Commissioner Antony and seconded by Commissioner Johnson to set regular County Board meetings for the 2nd and 4th Tuesdays of the month at 9:00 a.m. at the Yellow Medicine County Board Room. Motion carried with all voting in favor.

Official Newspaper 01-07-20-06 Motion by Commissioner Antony and seconded by Commissioner Kack to designate the Canby News and Advocate Tribune as the official 2020 County newspapers. Motion carried with all voting in favor.

Gopher Bounty 01-07-20-07 Motion by Commissioner Antony and seconded by Commissioner Kack to set the gopher bounty as a 50/50 match with townships up to \$2 per gopher (same as 2019). Motion carried with all voting in favor.

Mileage Rate 01-07-20-08 Motion by Commissioner Kack and seconded by Commissioner Antony to follow the IRS rate which is 57.5 cents per mile for 2020. Motion carried with all voting in favor.

Meal Reimbursement 01-07-20-09 Motion by Commissioner Kack and seconded by Commissioner Renneke to leave the meal reimbursement amount the same as 2019 at \$40 per day for 2020. Motion carried with all voting in favor.

Tax Forfeit Fees 01-07-20-10 Motion by Commissioner Antony and seconded by Commissioner Kack to approve Resolution #01-2020 as presented authorizing 20% of the tax-forfeit proceeds remaining after the appointments required under M.S. 282.08, Subdivisions 1 through 3, be used for the acquisition and maintenance of county parks and recreational areas. Motion carried with all voting in favor.

Charging Attorney Costs to Human Services 01-07-20-11 Motion by Commissioner Johnson and seconded by Commissioner Renneke to approve charging the actual costs of the County Attorney's Office services provided to Human Services to the Human Services Fund. Motion carried with all voting in favor.

Consent Agenda 01-07-20-12 Motion by Commissioner Antony and seconded by Commissioner Renneke to approve the consent agenda items as follows: December 26, 2019 County Board meeting minutes; request for permanent status for employees; 2020 MPCA Feedlot grant; Memorandum of Agreement between the YMC Sheriff's Office and Business Watch International Inc.; approve budget amendments for year-end 2019; Purchase of Professional Services Agreement with Brandon Preuss for 2020 in the amount of \$2,500 for maintenance and cleaning of a pump and debris collection area in County Ditch #54; Hazard Mitigation Assistance Agreement for Counties utilizing HSEM Plan Update Consultant. Motion carried with all voting in favor.

Citizen Comments None

Approval of Disbursements/Review Auditor's Warrants 01-07-20-13 Motion by Commissioner Johnson and seconded by Commissioner Renneke to approve the commissioner warrants for the following amounts: \$0 Ditch Fund, \$267,732.20 Revenue Fund, \$7,608.35 Road & Bridge Fund, \$48,845.20 Human Services Fund; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department. Motion carried with all voting in favor.

Commissioners' Report Commissioner Kack reported on Area II/RCRCA and Adult Mental Health Local Advisory Council. Commissioner Johnson reported on the old Clarkfield school building, 6W Community Corrections, Clarkfield City Council meeting, union negotiations and Veteran Service Officer interviews. Commissioner Berends reported on meeting for Administrator Steinbach's annual review. Commissioner Renneke reported on meeting for Administrator Steinbach's annual review and union negotiations. Commissioner Antony reported on 6W Community Corrections.

Administrator Steinbach's report included meetings attended, current projects being worked on and future meetings to attend. Administrator Steinbach's report is included in the Board packet.

Regular Agenda

Planning Commission District 1 01-07-20-14 Motion by Commissioner Renneke and seconded by Commissioner Antony to appoint Mike Hinz to the Planning Commission for District 1 for a three-year term starting January 1, 2020 through December 31, 2022. Motion carried with all voting in favor.

Planning Commission District 3 01-07-20-15 Motion by Commissioner Johnson and seconded by Commissioner Renneke to appoint Dorian Gatchell to the Planning Commission for District 3 for a three-year term starting January 1, 2020 through December 31, 2022. Motion carried with all voting in favor.

Planning Commission District 4 01-07-20-16 Motion by Commissioner Antony and seconded by Commissioner Kack to appoint Gordon Ferguson, Charles Hoffman and Gary Goplen to the Planning Commission for District 4 for three-year terms starting January 1, 2020 through December 31, 2022. Motion carried with all voting in favor.

The board recessed for break at 9:48 a.m.

The board reconvened at 10:04 a.m.

Janel Timm, Property and Public Services Director, discussed the old Clarkfield school building project.

Demolition of old Clarkfield School 01-07-20-17 Motion by Commissioner Renneke and seconded by Commissioner Johnson to approve the demolition of the remaining old Clarkfield school with a 50/50 split with the City of Clarkfield on the remaining costs until the City of Clarkfield reaches their bond limit of \$503,000; in which the county would pick up the remaining balance to cover the demolition. Motion carried with Commissioner Renneke, Johnson, Kack and Antony voting in favor and Commissioner Berends voting against.

Materials in old Clarkfield School 01-07-20-18 Motion by Commissioner Antony and seconded by Commissioner Johnson to give Janel Timm discretion on how to distribute remaining materials in the old Clarkfield school in order to maximize dollars after the County and City of Clarkfield have an opportunity to remove what they want (the city and county will plan to each take one heater at this time). This includes removal of the boards from the bleachers in the gym. Motion carried with all voting in favor.

Resolution #02-2020- MnDot contract No. 1034874 01-07-20-19 Motion by Commissioner Antony and seconded by Commissioner Kack to approve resolution #02-2020 in regards to the MnDOT Contract No. 1034874. Motion carried with all voting in favor.

Department/Program Updates

Andy Sander, Highway Department, gave an update.

Jeff Bush, General Maintenance Supervisor, was introduced to the board.

Highway Shop Furnace 01-07-20-20 Motion by Commissioner Antony and seconded by Commissioner Renneke to approve the purchase of a 300,000 BTU hanging gas furnace and installation from Ims Plumbing, Heating and Air Conditioning in the amount of \$4,800. Motion carried with all voting in favor.

Keith Helgeson, County Attorney, gave an update.

The board recessed for lunch at 12:02 p.m.

The board reconvened at 12:55 p.m.

Chairman Berends closed the meeting at 12:56 p.m. The meeting was closed under Minnesota Statute 13D.05 to discuss Administrator Steinbach's performance evaluation. Those present were the County Board members, County Administrator Angie Steinbach and County Finance and Administration Deputy/Human Resources Coordinator Ashley Soine.

Open Regular Meeting 01-07-20-21 Motion by Commissioner Antony and seconded by Commissioner Kack to open the regular meeting at 1:00 p.m. Motion carried with all voting in favor.

Administrator Review 01-07-20-22 The Board summarized the closed meeting. Administrator Steinbach met expectations on all categories. Motion by Commissioner Antony and seconded by Commissioner Johnson to approve the satisfactory performance review for Administrator Steinbach and to approve the step increase as per the 2020 salary schedule. Motion carried with all voting in favor.

Close Meeting 01-07-20-23 Motion by Commissioner Antony and seconded by Commissioner Renneke to close the meeting at 1:02 p.m. The meeting was closed under Minnesota Statute 13D.05 to discuss labor negotiations. Those present were the County Board members, County Administrator Angie Steinbach, County Attorney Keith Helgeson and Human Resources Coordinator Ashley Soine. Motion carried with all voting in favor.

Open Meeting 01-07-20-24 Motion by Commissioner Kack and seconded by Commissioner Renneke to open the meeting at 1:22 p.m. Motion carried with all voting in favor.

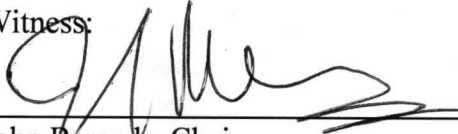
Other Business None

Informational None

Review of Upcoming Meetings and Events The Board reviewed upcoming meetings and events.

Adjourn 01-07-20-25 Motion by Commissioner Antony and seconded by Commissioner Kack to adjourn at 1:25 p.m. Motion carried with all voting in favor.

Witness:


John Berends, Chair

Attest:


Angie Steinbach, County Administrator